



**CONFIDENT FIRST LINE LEADERSHIP**

# SUPERVISORY DEVELOPMENT PROGRAMME

<b>CERTIFICATION</b>	NQF 4 Further Education & Training Certificate in Generic Management: Food Manufacturing (SAQA registered qualification ID 58345 - FoodBev SETA)
<b>ENTRANCE REQUIREMENT</b>	NQF 3 Communication, NQF 3 Mathematical Literacy, NQF 3 Computer Literacy
<b>TARGET GROUP</b>	First line supervisors or team leaders
<b>DURATION</b>	Learners spend a total of 34 days in the classroom over a period of 12-18 months

## MODULES

- Calculations at Work
- Communication at Work
- The Role of the Supervisor
- The Team as a Link in the Supply Chain
- Team Performance
- Team Budgets
- Team Workflow, Productivity and Problem Solving
- Team Behaviour

## WHY THIS LEARNERSHIP?

Supervisors will become competent in the essential skills of:

**1**

- Cascading objectives
- Planning and organising
- Tracking performance
- Problem solving and decision making
- Motivating and leading shop floor teams

**2**

They will leave the programme with a toolkit and templates for these essential skills

